

## **Superintendent - Juvenile Detention Center**

### **Marion Superior Court**

The Marion Superior Court in Indianapolis, IN currently has a vacancy for a Superintendent of its 96-bed Juvenile Detention facility.

Under the general supervision of the Supervising Judge and Marion Superior Court Judiciary, provides a safe and secure environment for a 96-bed Juvenile Detention Center. Assists with the overall planning, organization, operation of the juvenile detention facility including staffing and supervision of personnel and facilities.

Responsibilities include: financial, personnel, programs, training, and maintenance of building/grounds of the Detention Center, as well as ancillary roles impacting the medical clinic, school and food services. Facilitates and encourages community outreach efforts to better educate and engage the community in developing new programs and resources.

Master's Degree from an accredited academic institution in Criminal Justice, Public Administration, Social Work, Counseling or a related field preferred.

Must have the equivalent of eight years, increasingly responsible, full time experience in a community corrections or secure corrections capacity. Minimum of four years administrative experience on the Deputy level or above preferably within a secure Juvenile Detention/Correctional Facility.

Strong organizational and communication abilities, both written and verbal, with excellent public speaking skills required. Advanced automation experience including working knowledge of computer applications in Microsoft Office Products.

Proven experience/knowledge of: principles of personnel administration, security, industry standards, current trends and directions within juvenile corrections, innovative and evidence-based residential treatment programs, analysis of reports and statistics, and ethics and laws governing Detention Administration.

Must be a resident of Marion County within six months of employment and pass a criminal background investigation and pre-employment drug screen. Salary commensurate with experience. Please send salary requirements with resume and cover letter of interest to: [paige.bova@indy.gov](mailto:paige.bova@indy.gov). Resumes will be accepted through February 15, 2013.